

Buyer FAQs

1. Where can I find information and resources about the ReSSE Prequalification Scheme?

Information on the ReSSE Scheme can be found through [Spatial Services website](#). Further information and associated documentation can be found on the [Buy.NSW website](#). If you have any further questions regarding the ReSSE Scheme, please contact the team on SS-ReSSE@customerservice.nsw.gov.au.

2. Where can I find the contracts and documents needed to buy from the Scheme?

Documentation can be found on the [Buy.NSW website](#) or can be provided by the ReSSE team by emailing SS-ReSSE@customerservice.nsw.gov.au. Contracts can only be provided once a project is registered with the ReSSE Team, see buyer obligations in the scheme rules for more information.

3. What is the duration of the ReSSE Scheme?

The scheme will currently operate until March 2028, however this period may be altered at the discretion of Department of Customer Service.

4. Is the number of suppliers on the ReSSE Scheme restricted?

No, there is no restriction on the number of suppliers prequalified through the scheme.

5. How do I find out which suppliers are on the ReSSE Scheme?

For a supplier list, please contact the ReSSE Team on SS-ReSSE@customerservice.nsw.gov.au and provide some detail of what your procurement will involve so that a customised list can be provided based on your requirements.

6. How do I choose between suppliers on the ReSSE Scheme?

Suppliers are prequalified based on capabilities and contract risk. For contracts deemed low-risk, or under \$150k, any prequalified vendor with appropriate capabilities can be selected. For high-risk contracts, or contracts over \$150k, it is

recommended a high-risk capable vendor be selected. The ReSSE team can assist in vendor selection and capability assessment, for assistance please contact SS-ReSSE@customerservice.nsw.gov.au.

7. Does my agency have to use the ReSSE Scheme?

No, however we highly encourage use of the scheme to ensure high standards of data quality is received.

8. What if the supplier I want to use is not on the ReSSE Scheme?

You should encourage the vendor to apply for the scheme, a vendor cannot be engaged using scheme terms and conditions without being prequalified. Information on how to apply for the scheme can be found on [Supplier Hub](#).

9. Do management fees apply to the ReSSE Scheme?

No, there are currently no management fees associated with the provision of the scheme.

10. How do I conduct Request for Quotes (RFQs) under the ReSSE Scheme?

RFQs can be managed through the ReSSE Team, managed internally using your own procurement processes, or through the eTendering system.

11. How are suppliers accepted on the ReSSE Scheme?

Suppliers are assessed on a number of qualifications and capabilities and are required to provide supporting documentation in their application. The full outline of requirements for suppliers can be found in the Scheme rules (Terms and Conditions) on [Buy.NSW](#) or by contacting the ReSSE Team.

12. Can a supplier be on both the low-risk capable supplier list and the high-risk capable supplier list?

Yes, a supplier that is high-risk capable will be on both the high-risk and low-risk capable vendor list. A low-risk capable vendor can only be on the low-risk capable vendor list.

13. What terms and conditions have suppliers agreed to in order to be an approved supplier on the ReSSE Scheme?

All suppliers have agreed to a set of Scheme rules on application. These rules can

be found on [Buy.NSW](#) or by contacting the ReSSE Team.

14. Is it possible to propose variations to the ReSSE Standard Agreement?

No, the terms and conditions of an engagement in the ReSSE Standard Agreement can not be varied. Any variation that is accepted is at the risk of the buyer and vendor and is not accounted for in the Scheme rules.

15. What are the ReSSE team able to assist with in procuring spatial data?

The ReSSE team is able to assist with any part of the procurement process, except for finance documentation, which should be discussed with your internal procurement team. ReSSE is able to link buyers with subject matter experts, determine requirements and scope of services, conduct and assess requests for quotes, manage contracts and the project, and conduct quality checks on deliverables.

16. What are my obligations as a buyer when using the scheme?

The purchasing agency must consider the engagement risks and ensure insurance types and levels are determined and evidenced before a supplier is engaged.

All scheme use must be reported through ss-resse@customerservice.nsw.gov.au.

When reporting your project, you will need to include the project contact, a secondary contact, capture type and area. Once a project is recorded by the ReSSE team the buying agency will be provided a contract for the project as well as a buyers documentation pack.